



School Matron (Medical Officer)

Permanent

Salary – D Grade – Full Time Equivalent £27,780 per annum

(Actual pro rata salary - 39 weeks at 30 hours: £19,266; 37 hours: £23,762)

30 to 37 hours per week (Monday to Friday)

39 weeks per year - Term Time Only

Starting 1 September 2026

Park Community School is seeking a Matron to manage our school's first aid room on our secondary campus. You will be the first point of contact for students who are injured or feeling unwell, providing first aid, managing medical records, and offering support and reassurance.

You don't necessarily need to be a qualified nurse, but a background in first aid, youth care, or a medical environment is desirable. We are looking for someone with:

- A current First Aid at Work qualification (or a willingness to undertake this training as soon as possible)
- Experience working with children or young people (ideally within an educational, youth work, or healthcare setting)
- An empathetic, patient, and resilient nature
- The ability to remain calm under pressure and handle medical emergencies
- Excellent communication skills and a high level of discretion/confidentiality
- Strong IT / administrative skills for record-keeping purposes.

To apply for this position, please download an application form from www.pcs.hants.sch.uk/employment.php and forward your completed application to recruitment@pcs.hants.sch.uk.

We look forward to hearing from you.

Closing date: 16 June 2026

Interviews: To be arranged

Agencies please note that we only accept direct applications from candidates.

Park Community School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Enhanced DBS check along with other relevant employment checks. In promoting equal opportunities, the school welcomes applications from all sections of the community.